

 **Double Exposure, Inc. /RSVP**
Event Management & Entertainment

YOUR TICKET TO THE BEST EVENTS IN TOWN !

Yacht Party- Rules, Regulations and Reservations

Reservations & Rescheduling

All payments are final and non-refundable but transferable with approval from management. Charter funds can be transferred with no penalties to future charter date(s) if our office is informed of cancellation and rescheduling at least 30 days prior to originally scheduled departure date. Rescheduling date needs to take place within 1 months of the originally scheduled departure date during season. Season is May 30- October 1 of scheduled year. This does not apply to private dinner yacht charters, holidays, or special events, which all payments are final and non-refundable. A 25% deposit is required in order to secure a reservation for any of our vessels. The remaining balance is due in cleared funds 30 days before the departure date.

Payment Terms

Payment in US funds, by cash, wire transfer, personal check*, cashier's check, money order or traveler's checks payable to Double Exposure, Inc. All Major credit cards accepted with a three percent processing fee added to the balance. *Personal check payments are accepted if received 30 days in advance.

Cancellations & Weather Provision

In the event of extreme weather such as a hurricane, lightning storm, or tornado where it is a danger to be on the water, the owner reserves the right to reschedule the charter at no additional fee. All payments are final and non-refundable. The Captain has the final decision in determining if a charter must be rescheduled due to extreme weather. Rain does not constitute grounds for cancellation or rescheduling.

Policies & Procedures

Booking Procedure

To reserve a yacht with Double Exposure, Inc. Yacht Charters, please determine the yacht and dates you desire.

- Contact Double Exposure, Inc. call 248-467-9956 to confirm availability of your dates and yacht.
- Fill in the reservation form on **page 4** of this document
- A \$500 reservation deposit is required to secure the yacht and dates of your choice and must be submitted with this reservations form.
- Your reservation will be held for seven (7) days pending receipt of your deposit.
- Contracts and confirmations will not be sent until the deposit has been received.

Cancellation Policy

Double Exposure, Inc. cancellation policy. All balances are due 10 days prior to your charter commencement unless other arrangements have been approved. If you must cancel outside 10 days of your charter scheduled dates, your deposit of \$500 will be retained and credited to the current year on another charter or to the end of the next charter season. If cancellation occurs within the 10-day period, your balance will be credited to the current year on another charter or to the end of the next charter season. If you do not exercise, your charter deposit or balance within the allotted period, your deposit or balance is forfeited. If you choose to reschedule your charter again and utilize your deposit or balance in the current year or next charter season, the balance of the total charter will be due upon making your reservation. If you cancel after making reservations a second time, the total balance is forfeited. This cancellation policy applies to the Michigan charter fleet.

Yacht Availability

If a yacht becomes unavailable due to events beyond Double Exposure, Inc. control, every effort will be made to move your charter to a similar size boat with similar appointments. Week long charters take precedence over shorter duration charters. Weekly charters typically start on Saturday morning and run to the following Friday afternoon.

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Rates

Rates are subject to change without notice based gas prices. General policy of Double Exposure, Inc. Yacht Charters is to honor published prices for the calendar year. However is the price of gas goes up more than five percent; the owner has the right to increase charter rates.

Payment

Full payment is due 10-days prior to your departure. We accept all major credit cards with a three percent processing fee added. Payment by check is preferred.

Security Deposit

The charter is required to furnish a refundable security deposit of \$600. A temporary hold will be placed on the charters credit card at the start of the charter. Credit card and cash, money order or checks are accepted. Security Deposits will be returned within fifteen (15) days of the termination of your charter pending a satisfactory check-in of the yacht and less any incurred running expenses.

Pets and Smoking

Pets of any kind are strictly prohibited from all charter vessels in the Double Exposure, Inc. fleet. Smoking is not permitted below decks and only topside.

By signing below, I _____ (name) substate that I have read the rules and regulations and agree to follow by proof of my signature below

Signature: _____ Date: _____

Print name and address: _____

Phone: _____ Email _____

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Yacht Party Reservation Form

Client: _____ Address: _____
Phone: _____ Cell _____ Type of event: _____
Number of passengers _____ Booking Date: _____ Time: _____ to _____
Requested Yacht Charter Package: _____ Amount for package: \$ _____
Client Contact: _____ Phone: _____
Address: _____

1. Do any of your passengers have any known allergies or other medical conditions that we should be prepared for while on the water? _____ if so, please list.

2. Will you be serving alcohol on the yacht? Yes No

3. Are any passengers under the age of 21? Yes No If yes, please list names and ages :

Payment Terms:

- « If you are interested in booking an yacht part we require a letter of intent/ reservation form, via email or fax with a reservation fee of \$500.00, which is applied to your balance.
- « Deposit may be paid with a credit card, If a credit card number is on file, the entire amount due may be paid with one check. The check must be received ten days prior to booking date.
- « If the yacht is not available and we cannot fulfill your request, your credit card is never charged.
- « Once the yacht and the captain are placed on hold for 48 hours; a contract will be drafted .
- « A fifty percent deposit is required with the contract less the \$500.00 deposit
- « Your balance would be required 10 days prior to charter date.
- « (If paying your balance with credit card, a three percent service fee will be applied to cover credit card processing fees.)

Please check the appropriate box below

1. I (name) _____ have read the above terms and I authorize an agent of Double Exposure, Inc. to charge the amount of \$ _____ (\$500. per charter) to the following credit card to reserve _____ yacht for _____ date

2. Attached is my credit card number to hold for security measures. If a check does not arrive three days before my scheduled event, I authorize Double Exposure, Inc. to charge the amount of \$ _____ for full payment of entertainer(s).

3. A check will be sent in the mail for payment on or before _____

Credit Card type: _____ Credit Card Number: _____ Exp: _____

X _____ / _____

Signature of cardholder

Date

Print name

Please sign and fax back this form to 248-673-9076 Questions call 248-467-9956